**ESSENTIAL INFORMATION CONFIDENTIAL**

#### Role applying for

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**Personal**

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| **Surname** |  |
| **Other names** |  |
| **Address**  ***Postcode*** |  |
| **Telephonenumber**  ***(Please advise the best times to contact)*** |  |
| **Email address** |  |

**Legally qualified**

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| Are you a solicitor, barrister or CILEX member with entitlement to a practising certificate for England and Wales?  If no, you will not be considered for the role. | Yes | No |

**Right to remain and take up employment in the UK**

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| Are you free to remain and take up employment in the UK with no current immigration restrictions? Yes  No  **You will be required to provide evidence of your eligibility to work in the UK e.g. (Passport / Birth Certificate - a list of acceptable documents can be found at** [**www.gov.uk/government/publications/right-to-work-checklist**](http://www.gov.uk/government/publications/right-to-work-checklist)**)**  If you require an immigration visa to work in the UK, please give details below. If you are currently in the UK, we will also require proof of your current eligibility to work in the UK and you should enclose copies of any relevant documents. |

**Unspent convictions**

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| Do you have any convictions that are unspent under the Rehabilitation of Offenders Act 1974? | Yes | No |
| If yes, please note you will be asked to provide details if you are shortlisted for the role.  If you have any questions about whether unspent convictions might affect your ability to work at Right of Women, please contact us on [recruitment@row.org.uk](mailto:recruitment@row.org.uk). | | |

**Reasonable adjustments** (Rights of Women works to promote equality of opportunity for all employees and is committed to non-discrimination in its equal employment for disabled people)

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| Do you have a disability relevant to your application?  Please give details: |
| If you have a disability, do you need any reasonable adjustments for an interview?  For example, specific arrangements to attend via an online platform.  Please give details: |

**Referees**

You will be asked to provide the names and contact details of two professional referees if you are invited to interview. References will only be requested if you are offered the role.

**Declaration**

* I confirm that all the information given by me in this form is true and accurate;
* I understand that if any of the information I have provided is found to be false or misleading, any offer of employment may be withdrawn or my employment may be terminated; and
* I understand the details above will be held by Rights of Women for the purposes of assessing this application in accordance with the Data Protection Act 2018.

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| **Signed\*** | **Date** |

\*Electronic or typed signature is acceptable.