

2010/2011

Dear Prospective Volunteer,

Volunteering for Rights of Women's Advice Line

Thank you for contacting us about being a volunteer at Rights of Women. Volunteers provide an invaluable service and are an integral part of our work and the services we provide.

The role of an Advice Line Volunteer is for qualified solicitors and barristers to give legal advice to callers to our helpline. A large percentage of our calls relate to family law and we therefore ask for all of our volunteers to have a good understanding of family law. We also require all volunteers to hold full and current practising certificates. Beyond these requirements, we do welcome applications from volunteers who have different areas of expertise.

We ask our volunteers for a minimum commitment of one 2 hour session a month for 12 months. In addition to this, all volunteers will be expected to attend two Advice Line skills training evenings and will be required to listen in to 2 sessions on the Advice Line with an experienced volunteer.

Please find enclosed:

- volunteers policy
- equal opportunities statement
- application form and equal opportunities monitoring form
- envelope marked 'confidential'
- information about Rights of Women

If you wish to apply to be a volunteer with us, please complete the enclosed application form. Place the completed equal opportunities form in the 'confidential' envelope, seal this and return this together with your application. Alternatively if you wish to fill in the application form electronically you can download it from our website at www.rightsofwomen.org.uk at the Jobs and Volunteering page. We will then contact you and arrange an interview.

If you have any questions at any time or would like any further information, please do not hesitate to contact me.

Thank you for your interest and I look forward to hearing from you.

Yours sincerely,

Ruth Tweedale
Legal Officer

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