

Rights of Women works to attain justice and equality by **informing, educating and empowering** women on their legal rights. Founded in 1975, we are a not for profit voluntary organisation. Our core services include two advice lines which offer free, confidential legal advice to women. We also specialise in providing high quality, practical and accredited legal training in the area of women's rights. Our courses are especially popular with community and voluntary organisations working directly with women. Our training programme is valued for making the law **transparent, accessible and user friendly**, giving service providers the knowledge and skills to enable their service users to access justice.

Booking information

Places are allocated on a first come, first served basis and are strictly limited – it is advisable to book early to avoid disappointment.

Confirmation of a place will only be sent once payment is received. You will be sent confirmation, joining letter and map prior to the course date by email. **Please do not attend a course if you have not received the email confirmation of your place.**

Cancellations must be made in writing. If your booking is cancelled up to two weeks before the course, the full fee, less a £30 administration charge, will be refunded. **No refund is possible if notice of the cancellation is received less than two weeks before the course date.** Substitutions can be made at any time.

Free places may be available to refugee community organisations. If you fail to attend a course having had your free place confirmed you will be charged the fee for small voluntary sector organisations. Substitutions can be made at any time.

Please contact the Training Officer with any enquiries or details of special requirements on 020 7251 6575 or training@row.org.uk.

Our courses have been accredited by the Law Society and Bar Council. All course grades are introductory, updating or for those returning to practice.

Our courses are aimed at first tier organisations and advice givers and we reserve the right to refuse applications by others.

Please note our training courses are open to **women only**.

RIGHTS OF WOMEN TRAINING APPLICATION FORM

Participant's Details (please copy this form for each participant, one form for each course, use block capitals and print clearly)

Name

Occupation/position

Organisation

Address

Postcode

Email

Telephone Fax

Accessibility and/or dietary requirements

Please note that these courses are open to women only

Course	Date	Location
<input type="text"/>	<input type="text"/>	<input type="text"/>
Refugee community organisations (please provide details of your organisation when applying)	FREE	<input type="text"/>
Small voluntary sector organisations (income less than £500,000)	£70 half day £100 full day	<input type="text"/> <input type="text"/>
Larger voluntary sector organisations (income £500,000 or above)	£100 half day £130 full day	<input type="text"/> <input type="text"/>
Statutory sector/all others	£130 half day £160 full day	<input type="text"/> <input type="text"/>
	Subtotal	£ <input type="text"/>
	Less 10% discount for Rights of Women members	£ <input type="text"/>
	Rights of Women membership number	<input type="text"/>
	Total	£ <input type="text"/>

I enclose a cheque for £ payable to Rights of Women.

Please invoice us (state address if different from above).

**Please return your completed form to Rights of Women
52-54 Featherstone Street, London EC1Y 8RT.**

Telephone 020 7251 6575 (textphone) 020 7490 2562 Fax 020 7490 5377
email training@row.org.uk www.rightsofwomen.org.uk